CONSTITUTION OF THE
WILMSLOW PHOENIX SPORTS CLUB

(last amended 14th November 2026)

1. NAME

a) The body shall be called the Wilmslow Phoenix Sports Club (hereinafter referred to as "WPSC"). WPSC shall comprise Sections engaged in sporting activities.

b) The Sections of WPSC may adopt titles indicative of the appropriate sport or activity.

2. ORGANISATION

WPSC shall be governed by a Council - see SECTION 6 of this Constitution - which will manage any affairs of common concern to Constituent Sections. At present these Sections comprise WILMSLOW HOCKEY CLUB and WILMSLOW LACROSSE CLUB and WILMSLOW SPORTS JUNIOR FOOTBALL CLUB.

3. OBJECTS

a) To provide amenities and facilities for the playing by members of Constituent Sections together with such other sports and activities incidental thereto as may from time to time be determined by the WPSC Council.

b) To encourage an interest in sport in the Wilmslow Area.

c) To provide facilities for a full and active Club life.

d) To promote co-operation between members for social and sporting purposes.

e) WPSC is non-political and non-sectarian.

f) WPSC is non-profit making and all surplus income is invested in WPSC or its constituent Sections. No surpluses or assets will be distributed to members or third parties except properly constituted CASCs, Registered Charities or the constituent Sections' sport governing bodies.

4. PROPERTY

The property of WPSC shall be vested in Trustees appointed by WPSC Council. The number of Trustees shall be not more than four nor fewer than two, and each shall hold office until death or resignation, unless removed from office by a resolution passed at an Annual General Meeting. They shall deal with the Property of WPSC in accordance with a resolution of WPSC Council (of which an entry in the Minute Book shall be conclusive evidence) and they shall be indemnified by WPSC against all costs and liabilities of every kind arising out of, or in any way incidental to, their Trusteeship.

The trustees are named in Appendix 1 of this constitution.

5. MEMBERSHIP

A) Club

a) Membership shall be open to all without discrimination on any grounds. It shall be gained either through membership of a Section or directly as a Social Member by application to the Hon. Secretary and approval by Council. As appropriate Members will be subject to the rules of the Sections' sport governing body, the rules of the Section and the rules, policies and byelaws of the WPSC Council.

b) There shall be five classes of membership, namely:

1. Vice Presidents of WPSC
2. Honorary Members
3. Ordinary Members (who are Senior members of a constituent Section)
4. Junior Members (who are Junior members of a constituent Section)
5. Social Members

c) Vice Presidents shall be elected by the Council or by a General Meeting.

d) The Council, or a General Meeting, shall have power to elect to Honorary Membership any person who in their opinion has rendered WPSC exceptional service.

e) All Members will enjoy the privileges of Club membership with the following exceptions:
1) Members aged under 18 shall have no vote at any General Meeting of WPSC. (For the avoidance of doubt they shall be able to vote at meetings of Committees of which they are members).
2) Members aged under 18 are subject to restrictions under clause 16 e) of this Constitution.

B) Sections

a) Membership shall be open to all subject to the rules of the Section and the Section's sport governing body, or subject to the rules of WPSC in the case of WPSC Social members.

b) Membership of a constituent Section allows use by the Member of the facilities of WPSC. Social membership of WPSC confers the same privileges as membership of a Section.

c) Section subscriptions and conditions relating to their payment shall be decided by the Section Members at the Section Annual General Meeting. Sections shall ensure WPSC is provided with an up-to-date membership list when it is requested.

C) Registration

The names of all members of WPSC shall be recorded by the Hon Secretary or Membership Secretary of the Section(s) through which they enjoy membership or, in the case of Social Members, by the Hon. Secretary of WPSC. The Sections shall undertake to provide an up-to-date list of members when requested by WPSC Council.

6. MANAGEMENT

A) Club

a) The Officers of WPSC shall be:

The President. This is an honorific title. The President is elected by a vote at an AGM for a period of 1 year. The President is accorded a vote at Council meetings.

The Chairman
The Vice Chairman
The Hon. Secretary
The Hon. Treasurer
The Hon. Bar Secretary
The Hon. House Secretary
The Hon. Ground Secretary

b) WPSC shall be managed by WPSC Council. WPSC Council shall consist of the Officers of WPSC, the Chairmen of the Phoenix committees who are not named Officers of WPSC (see Section 7 A a) 6) together with the Chairman of each of the Constituent Sections, plus up to two representatives from each Section who are not Officers of WPSC.

c) Subject only to the overriding power of a General Meeting the Council shall be the executive committee of WPSC, responsible for discipline, the provision and upkeep of clubhouse and playing pitches, the provision of the bar, for finance and for matters of a general nature applying to WPSC.

d) WPSC Council meetings will ordinarily be held once every month. Any three members of the Council may, in writing, to the Hon. Secretary, request a special meeting. Special meetings so requested must be called within seven days of the written request being received by the Hon. Secretary.

e) The Hon. Secretary shall notify Council members of any Council meeting not less than seven clear days prior to the date of the meeting, stating the principal items on the agenda.

f) At any council meeting, properly convened, seven members shall form a quorum.

g) Should an officer of WPSC resign from office for any reason his position shall be filled by the Council. Should a vacancy arise on the Council for any reason the Council shall be empowered to co-opt a member or members to bring its numbers up to full strength.

h) The officers of WPSC shall be elected at the Annual General Meeting and shall retire annually at the following Annual General Meeting. All shall be eligible for re-election.

i) Nominations for the officers of WPSC shall be entered on a form provided for such purpose which the Hon. Secretary of WPSC shall cause to be exhibited on WPSC notice board, or shall circulate to all members by an appropriate method not later than 21 days before the Annual General Meeting.

j) Voting on elections shall be by secret ballot. Where there are three or more candidates for a post there shall be a second ballot between those candidates coming first and second in the first ballot except where a candidate has a clear majority of the votes cast. With only two candidates a simple majority vote will suffice.

k) In the event of any member of the Council being unable to attend a council meeting he may appoint a substitute to attend. Provided that, notwithstanding the appointment of a substitute as aforesaid, if any member of the Council shall be absent from three consecutive council meetings he may at the option of the Council be disqualified from attending further meetings.

B) Sections

a) Each Section of WPSC shall appoint Officers as follows:
   (i) Chairman
   (ii) Vice Chairman
   (iii) Hon. Secretary
   (iv) Hon. Treasurer

b) These officers, together with such other Officers and members as shall be decided at the Section Annual General Meeting shall be the executive committee of the Section. The Chairman of the Section committee shall be a member of WPSC Council.

c) Each Section shall be responsible for its own affairs within the framework and general policy laid down by WPSC Council who shall reserve the right to overrule and/or reverse the decision of a Section committee which in WPSC Council's opinion is against the interest of WPSC.

d) Section delegates to WPSC committees shall be nominated by the Section committee.

e) Each Section committee may make such byelaws as it may consider necessary for the better running of the Section.

7. COMMITTEES

A) Club

a) WPSC Council shall establish annually standing committees to deal with the following matters in detail and the terms of reference under which each committee shall operate.
   1. Bar
   2. Finance
   3. Clubhouse
   4. Ground
   5. Social and fund-raising
   6. In addition further committees may be established by WPSC Council on an 'ad hoc' basis from time to time as required. The Chairmen of these ad hoc committees will be accorded a vote at Council meetings.

b) The Bar committee shall consist of the Bar Secretary who shall act as chairman, one other member of WPSC Council (who shall not be a member of the same Section as the Bar Secretary) and two members from each Section. It will be responsible for the stocking, staffing and efficient administration of the bar and, in liaison with WPSC clubhouse committee, for the provision of suitable serving and storage facilities.

c) The Finance committee shall consist of the Hon. Treasurer one other member of WPSC Council (who shall not be a member of the same Section as the Hon. Treasurer), the Hon. Treasurer of each Section and one member from each Section, and shall be responsible for the maintenance or

disposal of the investments or deposit accounts held in the name of WPSC, and shall consider the general financial position of WPSC and make recommendations to WPSC Council.

d) WPSC Clubhouse committee shall consist of the House Secretary who shall act as chairman, one other member of WPSC Council (who shall not be a member of the same Section as the House Secretary,) and two members from each Section and shall be responsible for the upkeep, improvement and general administration of WPSC clubhouse.

e) The Ground committee shall consist of the Ground Secretary, who shall act as chairman, one other member of WPSC Council (who shall not be a member of the same Section as the Ground Secretary,) and two members from each Section and shall be responsible for the upkeep, improvement and general administration of the playing areas and the surrounding grounds.

f) The Social and Fund Raising Committee shall consist of the Social Secretary who shall act as chairman and one other member of WPSC Council (who shall not be a member of the same Section as the Social Secretary), together with two members from each Section. It will be responsible for the organisation of Club social and fund-raising events.

g) WPSC shall appoint a Welfare Officer to ensure that Social Members have the same level of safeguarding and the same access to welfare support as Section members. The Welfare Officers of the respective Sections shall be primarily responsible for the Welfare of their Section's members.

h) All Club committees shall report directly to WPSC Council who shall reserve the right to direct the actions of such committees and to overrule and/or reverse any decision of any Club committee.

B) Sections

A Section committee may appoint sub-committees as required.

8. GENERAL MEETINGS

A) Club

a) The Annual General Meeting shall be held during the month of May each year.

b) Special General Meetings shall be called at the request of not less than any twenty members who shall signify in writing to the Hon. Secretary their desire and their business. Notice of such meetings shall be sent by the Hon Secretary to all members within twenty-one days after a request has been properly served and the meeting shall be held within six weeks from the date of service of the request.

c) The Council shall be entitled to call Special General Meetings at such times and for such business as it deems fit.

d) Notice of all General Meetings shall be given to all Members at least twenty one days prior to the dates of the meetings. At a properly convened General Meeting thirty percent of the members shall form a quorum.

e) The Chairman shall take the chair at all General Meetings or in his absence the Vice Chairman.

f) At all General Meetings the Chairman shall be the sole interpreter of the rules and laws and shall determine every point. He shall have a casting vote only.

g) The decision of a General Meeting shall be binding on the Council.

h) Items to be submitted to an Annual General Meeting shall be given in writing to the Hon. Secretary not less than seven days before the Annual General Meeting.

i) All members, except junior members, are entitled to vote at a General Meeting. Unless otherwise provided in this Constitution, any resolution, to be carried, must be approved by a majority of the voting members present voting in its favour.

j) The Council, at its discretion, may employ appropriate technologies to allow eligible Members to participate and vote at a General Meeting, either instead of, or in addition to, an in person meeting. Such technologies may include (but shall not be limited to) video/audio applications (e.g. Zoom, Teams) and/or reputable online voting applications in advance of and/or during a General Meeting, while ensuring that each Member has just one vote for each resolution. Members participating in person and remotely via any of these technologies shall all count towards the attendance and therefore the quorum of the meeting.

B) Sections

a) The Annual General Meeting shall be held each year on a date to be decided by the Section.

9. ALTERATIONS TO THIS CONSTITUTION

a) This Constitution may only be amended by a General Meeting of WPSC if three-quarters or more of the voting members present vote in favour of the amendment.

b) The proposed alteration must be posted on WPSC notice board or made available to all members by an appropriate method at least twenty-one days before the date of the General Meeting and included in the notice of meeting sent to all members.

10. FINANCE

A. Club

a) The financial year of WPSC shall end on the 30th April.

b) The finances of WPSC shall be banked in the name of WPSC and the signatories to the account shall be the Hon. Treasurer together with any one of the Chairman, Vice Chairman or Hon. Secretary. The officers who are to be signatories to the account shall be identified and recorded at the AGM.

c) The council will appoint a suitably qualified person to review the accounts prior to the accounts being submitted to the annual meeting. The person may be a member of WPSC but cannot be a member of the finance committee.

d) As provided for above, WPSC Council acting through the Finance committee shall be empowered to formulate rules which shall govern the maintenance or disposal of the investments or deposits held in the name of WPSC.

e) Revenue from the bar, club subscriptions, fund-raising events and all other club income shall be used by WPSC to meet the liabilities and expenses of WPSC.

f) At the end of each financial year the Hon. Treasurer, guided by the Finance committee, shall prepare a budget for the following financial year for consideration and approval by the Annual General Meeting. Such budget shall show the payments required from each of the constituent Sections in respect of their use of WPSC's facilities. In deciding these payments (if any) the Finance committee and the Council shall take into account the numerical strength of each Section and the use its members make of WPSC facilities. The Council is empowered to retain any proportion of Club revenue before allocating any residue to the Sections.

B. Sections

a) The financial year of the Sections shall end on dates decided by each Section.

b) The finances of the Section shall be banked in the name adopted by the Section.

c) The signatories to the Section account shall be the Section Hon. Treasurer together with one of the officers of the Section.

d) The Section committee will appoint a suitably qualified person to review the accounts prior to the accounts being submitted to the Section Annual General Meeting. This person may be a member of WPSC but not a member of the finance committee.

e) The Committee shall be empowered to formulate rules which shall govern the maintenance or disposal of the funds investments or deposits held on the name of the Section.

11. DISCIPLINE

a) WPSC Council may make such rules and byelaws as it may consider necessary for the better running of WPSC the administration of WPSC clubhouse and the conduct of members both on Club premises and grounds and during home and away matches. Such rules shall be posted in WPSC clubhouse or circulated to all members by an appropriate method for twenty-eight days, and if no objections are notified to the Hon. Secretary these rules shall pass into operation. Should a member raise an objection to any one or more rules the particular rule (or rules) objected to shall not pass into operation and shall either be withdrawn by the Council or considered by the next General Meeting.

b) The Council shall consider all contravention of Club rules, and shall be empowered to discipline, suspend or expel the offender or offenders in accordance with its code of conduct and disciplinary policy.

c) Any member or members against whom the Council have taken action may appeal in accordance with the provisions set out in the disciplinary policy.

d) An up to date copy of WPSC's code of conduct and disciplinary policy shall be appended to this Constitution.

12. EXHIBITION OF CONSTITUTION

An up to date copy of the Constitution shall be kept in WPSC clubhouse and made available on the WPSC website, and shall be available for inspection by any member of WPSC on request.

13. WITHDRAWAL OF SECTION/DISSOLUTION OF WPSC

a) If two successive properly convened Club General Meetings at which a quorum of members is present shall pass a resolution calling for WPSC to be dissolved, the funds and assets remaining on WPSC records shall be divided between Wilmslow Hockey Club and Wilmslow Lacrosse Club in proportion to their membership at that time. Any funds thus divided shall continue to be applied for approved sporting or charitable purposes to comply with the legislation governing CASCs or Registered Charities. Assets can only be given, donated or transferred to a CASC, Registered Charity or the Sports Governing Body. The resolution will succeed if three-quarters or more of the members present vote in favour of the resolution

b) Any Section may withdraw from WPSC provided that the following conditions are observed.

1. A resolution calling for the withdrawal shall be considered at a properly convened Section General Meeting at which a quorum of members is present and shall be passed if threequarters or more of the members present vote in favour of the resolution.
2. A copy of the resolution shall be deposited with WPSC Hon. Secretary and shall become effective twelve months after the date of being deposited provided it is not withdrawn in the interim and provided that all financial and other liabilities to WPSC have been met.

A Section withdrawing from WPSC under the provisions of this paragraph shall be entitled to retain its funds as provided under this Constitution. Any funds thus retained shall continue to be applied for approved sporting or charitable purposes to comply with the legislation governing CASCs or Registered Charities. Assets can only be given, donated or transferred to a CASC, Registered Charity or the Sport's governing body.

14. INTRODUCING A NEW SECTION

a) The council may invite a new Section to join on a provisional basis whereupon it will become a Provisional Section (PS)

b) Members of the PS will enjoy all rights of membership apart from voting at General Meetings. (For the avoidance of doubt they may vote as members of a Club committee)

c) A resolution calling for the ratification of PS status shall be made at the Annual General Meeting following invitation to become a PS. A simple majority of all members present (not members of the PS) will pass the resolution and allow continued PS status for a further year.

d) At the second Annual General Meeting following invitation to become a PS a resolution calling for the PS to join WPSC as a Constituent Section will be made. This shall be passed if three quarters or more of the members present (not including members of the PS) vote in favour of the resolution.

e) A properly constituted Special Meeting may be called to expel the PS at any time prior to gaining Constituent Section status. The expulsion will be confirmed if more than three quarters of the members present (not including members of the PS) vote in favour.

f) Expulsion in f) above or failure to pass the resolutions at any AGM will result in the PS having to withdraw from WPSC and remove its assets within one calendar month of the meeting. In addition its members will cease to have any membership rights within WPSC unless they are members of another constituent Section.

15. MEMBERS AND OFFICERS

The names of all WPSC and Section Officers and of all Members of WPSC and Section committees and sub-committees shall be published on WPSC notice boards or other appropriate location such as WPSC website.

16. LICENSING

a) The WPSC Council shall within the provisions of the Licensing Acts for the time being in force decide the permitted hours for the consumption of alcohol on WPSC premises. The Council shall cause a notice of such hours to be exhibited in a place where it can conveniently be read by all members.

b) The Bar committee shall be responsible for the purchase of intoxicating liquor for supply by WPSC. No member shall directly or indirectly derive any pecuniary benefit for the purchase or supply of intoxicating liquor by or on behalf of WPSC to members or guests apart from any benefit accruing to WPSC as a whole.

c) On match days visiting teams, officials and their supporters aged 18 and over will be afforded the facilities of WPSC bar as temporary ordinary members

d) Guests of members of WPSC shall be afforded the facilities of WPSC bar provided that their name is entered into the guest book accompanied by the signature of the introducing member.

e) No person will be afforded the facilities of the bar until they have attained the age of 18 years. Juniors under the age of 14 shall not be allowed in the main bar area during the permitted hours referred to in the byelaws submitted by the WPSC Council.

Version control:

- Amended and up-dated at the Annual General Meeting held at WPSC on Friday 25th May 1996
- Amended 14th November 2003 Amended 9th December 2003
- Amended 8th June 2009
- Amended 24th May 2011
- Amended at the WPSC AGM 24th May 2021
- Amended at the WPSC SGM 14 November 2026 (addition of Wilmslow Sports Football Club as constituent Section and addition of provision for online attendance and voting at General Meetings)

Appendix 1. Names of trustees.

Appendix 2. WPSC Code of Conduct and Disciplinary Policy.

Appendix 3. WPSC Safeguarding policy.

Appendix 4. WPSC Equity policy.